

Guttenberg Housing Authority Board of Commissioners

Open Public Meeting Agenda

**Wednesday, July 17, 2019 at 6:30 p.m.
400 68th Street, Community Room**

1. Call to Order
2. Reading of the Open Public Meetings Act Notice
3. Roll Call
4. Pledge of Allegiance
5. Executive Director's Report
6. Financial Report
7. Payment of Bills
8. Approval of Minutes

June 17, 2019 Board Meeting

9. Old Business
10. New Business
11. Resolutions

2019-22: Resolution approving and authorizing the Executive Director to issue a Request for Proposals for Financial Advisor services.

2019-25: Resolution approving and authorizing Monica Fundora as an authorized signator for the Housing Authority's accounts with GSL Savings Bank.

12. Public Comment
13. Adjournment

(THE BOARD MAY CONVENE TO CLOSED SESSION DURING THE MEETING)

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
TOWN OF GUTTENBERG**

Resolution No. 2019-25

**RESOLUTION APPROVING AND AUTHORIZING MONICA FUNDORA AS AN
AUTHORIZED SIGNATORY FOR THE HOUSING AUTHORITY'S ACCOUNTS
WITH GSL SAVINGS BANK**

Date Introduced: July 17, 2019

Date Adopted: July 17, 2019

WHEREAS, the Housing Authority of the Town of Guttenberg ("Housing Authority"), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development ("HUD"), and the laws of the State of New Jersey, has a need for an authorized signatory for its accounts with GSL Savings Bank; and

WHEREAS, the Housing Authority maintains accounts with GSL Savings Bank, which has an office at 6823 Bergenline Avenue, Guttenberg, NJ 07093; and

WHEREAS, due to an impending leadership transition, it will be necessary for Monica Fundora to serve as an authorized signatory for these accounts; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality affordable housing to its residents to approve and authorize Monica Fundora as an authorized signatory for the Housing Authority's accounts with GSL Savings Bank;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby approves and authorizes Monica Fundora as an authorized signatory for the Housing Authority's accounts with GSL Savings Bank; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Executive Director of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA HABERMANN-WARD, CHAIR					
MARISOL MONTANEZ, VICE CHAIR					
JUSTIN MACK					
EDWARD ROBINSON					
LIZA TORRES-MUNOZ					
JOLENE MANTINEO					
REBECCA ACOSTA					

Linda Habermann-Ward, Chairperson

Carl Czaplicki, Secretary

Counsel Review and Approval:

Joseph A. Manfredi, Esq.

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
TOWN OF GUTTENBERG**

Resolution No. 2019-23

**RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO THE
EMPLOYMENT AGREEMENT OF THE EXECUTIVE DIRECTOR**

Date Introduced: June 17, 2019

Date Adopted: June 17, 2019

WHEREAS, the Housing Authority of the Town of Guttenberg (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of amending the employment agreement of Executive Director Carl Czaplicki; and

WHEREAS, specifically, the Housing Authority wishes to amend the employment agreement in order to extend the Executive Director’s term of employment; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality affordable housing to its residents to approve and authorize an amendment to the employment agreement of the Executive Director;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby approves and authorizes an amendment to the employment agreement of Executive Director Carl S. Czaplicki Jr.; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Chairperson of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA HABERMANN-WARD, CHAIR		X			
MARISOL MONTANEZ, VICE CHAIR	2	X			
JUSTIN MACK	1	X			
EDWARD ROBINSON		X			
LIZA TORRES-MUNOZ					X
JOLENE MANTINEO		X			
REBECCA ACOSTA		X			

Linda Habermann-Ward, Chairperson

Carl Czaplicki, Secretary

Counsel Review and Approval:



Daryl J. Howard, Esq.

**RESOLUTION
of the
HOUSING AUTHORITY OF THE
TOWN OF GUTTENBERG**

Resolution No. 2019-22

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO
ISSUE A REQUEST FOR PROPOSALS FOR FINANCIAL ADVISOR SERVICES**

Date Introduced: June 17, 2019

Date Adopted: July 17, 2019

WHEREAS, the Housing Authority of the Town of Guttenberg (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of financial advisor services; and

WHEREAS, specifically, the services of a financial advisor are needed for the Housing Authority to evaluate the feasibility of converting its public housing to tenant-based assistance through a Streamlined Voluntary Conversion pursuant to HUD PIH Notice 2019-05; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, a Request for Proposals is an appropriate method of procuring financial advisor services; and

WHEREAS, Executive Director Carl Czaplicki is duly qualified to issue a Request for Proposals for financial advisor services; and

WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality affordable housing to its residents to approve and authorize the Executive Director to issue a Request for Proposals for financial advisor services;

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Town of Guttenberg hereby approves and authorizes the Executive Director to issue a Request for Proposals for financial advisor services; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Executive Director of the Housing Authority of the Town of Guttenberg to take any and all necessary administrative actions to implement this resolution.

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA HABERMANN-WARD, CHAIR					
MARISOL MONTANEZ, VICE CHAIR					
JUSTIN MACK					
EDWARD ROBINSON					
LIZA TORRES-MUNOZ					
JOLENE MANTINEO					
REBECCA ACOSTA					

Linda Habermann-Ward, Chairperson

Carl Czaplicki, Secretary

Counsel Review and Approval:

Joseph A. Manfredi, Esq.